

Tracking Number: SIF/2016/100090

PHARMACY COUNCIL OF INDIA

**Standard Inspection Format (S.I.F) for institutions conducting
B Pharm**

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-B)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

**NAME OF THE INSPECTORS: 1.
(IN BLOCK LETTERS)**

2.

PART-1

A-GENERAL INFORMATION

A - I.1

Name of the Institution

Girijananda Chowdhury Institute of Pharmaceutical Science(GIPS), Guwahati

Complete Postal address:

N H 37, Hatkhowapara, Azara Guwahati-781017 Assam

Telephone Number with STD Code

0361 2843405

Fax No

03612843506

Email

gips_guwahati@rediffmail.com

Year of Establishment

2007

Status of the course conducting body

Private

(Enclose copy of Registration documents of Society/Trust)

A - I.2

Name of the Society/Trust/Management

Shrimanta Shankar Academy

(attach documentary evidence)

Address Dr. J.C. Das Road, Panbazar, Guwahati, Assam PIN - 781001
Telephone Number with STD Code 0361 2510760
Fax No 03612637644
Email ssaguwahati@gmail.com
Website www.gips-guwahati.ac.in

A - I.3

Name of the Person to be contacted by phone Mr Bijoyananda Chowdhury
Designation Secretary
Address Dr. J.C. Das Road, Panbazar, Guwahati, Assam PIN - 781001
STD Code 0361
Telephone Number
Office 03612510760
Residence 2510760
Mobile 9864023413
Fax No 03612639689
Email ssaguwahati@gmail.com

A - I.4

Name of the Head of the Institution Prof Suvakanta Dash
Address N H 37, Hatkhwapara, Azara Guwahati-781017 Assam

Signature of the Head of the Institution

Signature of the Inspectors

A - I.5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFILIATION FEE PAID

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
B Pharm	2016-17	DD NO 342646	09/06/2016	

b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
B Pharm	2016-2017	Approved Letter No & Date	32-638/2011-PCI/37959-61, Dated 12-08-2014	ATE. 167/2004/34, 17-01-2006	ASTU/Affiliation/38 (Part I) /2014 /5866, 04-04-15	
		Approved Intake	60	60	60	
		Actually Admitted	60	60	60	

c. STATUS OF APPLICATION

COURSES INSPECTED FOR				
Course	Extension of Approval	Increase in Intake of Seates	Current Intake	Proposed increase in Intake
B Pharm	Yes	Yes	60	40

Note: Enclose relevant documents

A - I.6

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?

If yes, give status

Yes

A - I.6 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	No

Multi Institutional Campus Yes

Examining Authority:

Degree Course

With complete postal Address, Telephone No. and STD Code.

The Controller of Examinations, Guwahati University

Signature of the Head of the Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION

B - I.1

Name of the Principal

Dr Suvakanta Dash

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	No	15 years, out of which 5 years as Prof. / HOD	25	
	PhD	Yes	10 years, out of which at least 05 years as Asst. Prof		

* Documentary evidence should be provided

B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
B Pharm	16/05/2014	No Deficiency	Yes	No

* Enclose Documents

B - I.3

Status of Governing Council

Society

Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

B - I.4

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	No	Yes	
Non-Teaching Staff	State Government	Yes	No	Yes	

B - I.5

B Pharm Course: Admission statement for the past three year

ACADEMIC YEAR	2014-2015	2015-2016	2016-2017
Sanctioned	60	60	60
No. of Admissions	60	60	60
Unfilled Seats	0	0	0
No of Excess Admission	0	0	0

B - I.6

Academic information: Percentage of UG results for the past three years based on University Calender

ACADEMIC YEAR	2014-2015	2015-2016	2016-2017
1st Year	48	43	
2nd Year	54	62	
3rd Year	81	71	
Final Year	75	79	
Pass % (Final Year)	75	79	

B - II

Co-Curricular Activities / Sports Activities

Whether college has NSS Unit	No
If no give reasons	Newly granted institution
NSS Program Officer's Name	
Programme Conducted Details	
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Not Available
Sports Ground	Shared
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course Organization/Institution/Trust/Society Name	Yes
Complete Postal Address.	
Telephone No.	
Nature of Association	

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				

	b. Others	0.00					
2.	Tuition Fee	23225000.00	1.	Building	372399.00		
3.	Library Fee	0.00	2.	Equipment	119065.00		
4.	Sports Fee	0.00	3.	Others	804045.00		
5.	Union Fee	0.00	REVENUE EXPENDITURE				
6.	Others	384910.00	1.	Salary	13678901.00		
			2.	Maintenance Expenditure			
				i. College	96369.00		
				ii. Others	643193.00		
			3.	University Fee	290000.00		
			4.	Apex Bodies Fee	0.00		
			5.	Government Fee	0.00		
			6.	Deposit held by the College	0.00		
			7.	Others	3709921.00		
			8.	Misc. Expenditure	9165.00		
	Total	23609910.00		Total	18427549.00		

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (B.Pharm courses)

Available

a) 2.5 acers District HQ/Corporation/Municipality limit

b) 0.5 acre for City/Metros

b. Building

Own

c. Land Details to be in the name of Trust and Society

Enclosed

i. Own Records to be enclosed

ii. Sale deed

d. Building

i) Approved Building plan, sale deed to be enclosed

Enclosed

e. Total Built Area of the college building in sq. mts

Built up Area

3117

Amenities and Circulation Area 1358

2. Class Rooms

Total Number of Class rooms provided at the end of 4 Year Course					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
B.Pharm	04	6	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	474	

[* To accommodate 60 students]

3. Laboratory requirement at the end of 4 Years

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq. mts	Remarks or Deficiency
1	Laboratory Area for B.Pharm Course	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	11	869	
2	Pharmaceutics	03 Laboratories	3	237	
3	Pharmaceutical Chemistry	02 Laboratories	2	158	
4	Pharmaceutical Analysis	01 Laboratory	1	79	
5	Pharmacology	02 Laboratories	2	158	
6	Pharmacognosy	01 Laboratories	2	158	
7	Pharmaceutical Biotechnology	01 Laboratory	1	79	
8	Preparation Room for each lab	10 sq mts (minimum)	10	100	
9	Area of the Machine Room	80-100 Sq.mts	1	84	
10	Central Instrumentation Room	80 Sq.mts with A/ C	1	80	
11	Store Room I	1 (Area 100 Sq mts)	1	100	
12	Store Room II	1 (Area 20 Sq mts)	1	20	

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

1. All the Laboratories should be well lit & ventilated.

2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
4. The water taps should be non-leaking and directly installed on sinks Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	30 Sq. mts	1	30	
2	Office - I - Establishment	01	60 Sq. mts	1	45	
3	Office - II - Academics			1	20	
4	Confidential Room			1	15	

5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	4	80	
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	13	130	

6. Meuseum, Library, Aniaml house and other Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	347	
2	Library	01	150 Sq. mts	1	150	
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	50	
4	Auditorium/ Multi	01	250 - 300 seating capacity	1	200	

	Purpose Hall (Desirable)					
5	Seminar Hall	01		1	130	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	200	

7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	60 Sq. mts	1	69	
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	69	
3	Toilet Blocks for Girls	01	24 Sq. mts	5	150	
4	Toilet Blocks for Boys	01	24 Sq. mts	3	90	
5	Drinking Water facility - Water cooler (Essential)	01	--	4	0	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	1	2000	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	2000	
8	Power Backup Provision (Desirable)	01	--	1	0	

8. Computer and other Facilities

Name	Required	Available		Remarks/Deficiency
		No.	Area in Sq.mts	
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	150	
Computer (Latest Configuration)	1 system for every 10 students (UG & PG)	30	0	
Printers	1 Printer for every 10 computers	6	0	

Multi Media Projector	01	4	0	
Generator (5KVA)	01	1	0	

9. Amenities(Desirable)

Name	Requirment as per Norms in area	Available		Not Available	Remarks/Deficiency
		No.	Area in Sq.mts		
Principal Quarters	80 Sq. Mtr.	0	0	Rented House paid by the Society	
Staff Quarters	16 x 80 Sq. mts	0	0	Under Planning	
Canteen	100 Sq. mts	1	400		
Parking Area fro staff and students		1	1000		
Bank Extension Counter		0	0	Application is under consideration by SBI	
Cooperative Stores		1	20		
Guest House	80 Sq. mts	1	100		
Transport Facility for students		8	0		
Medical Fecilities(First Aid)		1	0	Visiting Doctor	

10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	802	6018	
2	Annual Addition of Books		100 to 150 books per year	160	462	
3	Periodicals Hard Copies/Online		10 National 05 International periodicals	31	31	

4	CDS		Adequate Nos	35	35	
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available		
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	Available Available Available		
7	Library Automation and Computrized System			Available		
8	Library timings			8:30am to 5:30pm		

10.C.Library Staff

Sl. No.	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Not Available	
3	Library Attenders	10+2 / PUC	2	Available	

Signature of the Head of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1)If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
B. Pharm	60:1	20:1	

2. Scheme of B. Pharm Course:

Semester

3. Date of Commencement of session/ sessions for B.Pharm:

Commencement	Completion
04/01/2016	25/06/2016

4. Vacation

	No of Days		No of Days
Summer :	30	Winter :	11

5. Total No. of working days

223

6. Time Table copy Enclosed:

Yes

7. Whether the prescribed numbers of classes are being conducted as per university norms

B Pharm I

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutical Analysis - I	45	49	60	60	15	
Pharmacognosy - I	45	40	60	52	13	
Pharmaceutical Chemistry & I	45	40	60	56	14	
Remedial Mathematics	45	45	0	0	0	
Pharmaceutics I	45	41	60	56	14	
HAP-I	45	41	60	56	14	
Pharmchemistry-II	45	45	60	56	14	
Maths & Statistics	45	45	0	0	0	
HAP- II	45	48	60	60	15	
Hospital Pharmacy	45	42	0	0	0	
Pharmacognosy - II	45	41	60	56	14	

B Pharm II

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in	

	2	3	4	5	Column 5 No. of classes x hours per class	
Basic Engineering â€”I	45	42	60	52	13	
Pharmacognosy-III	45	42	60	56	14	
Basic Engineering - II	45	45	60	56	14	
Pharmchemistry-III	45	41	60	52	13	
Pharmaceutics-III	45	43	60	64	16	
Pharmacognosy-IV	45	47	0	0	0	
Pharmaceutics-II	45	40	60	52	13	
Community Pharmacy & Health Education	45	40	0	0	0	
Computer Application	45	44	60	60	15	
Pharmacology-I	45	42	60	56	14	
Pathophysiology of Common Diseases	45	42	0	0	0	

B Pharm III

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutical Chemistry â€” V	45	41	60	56	14	
Pharmaceutics â€” IV	45	40	60	52	13	
Pharmacognosy â€” V	45	41	60	56	14	
Pharmaceutics-V	45	45	60	52	13	
Pharmachemistry-VI	45	45	60	56	14	
P.Jurisprudence	45	48	0	0	0	
Pharmacology-II	60	57	60	64	16	
Applied Microbiology	45	40	60	52	13	
Pharm. Analysis-II	45	44	60	56	14	
Biochemistry	45	45	60	56	14	

B Pharm IV

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutical Biotechnology	60	53	0	0	0	
Pharmaceutics â€” VIII	60	55	60	60	15	
Pharmaceutical	45	45	0	0	0	

Industrial Management						
Pharmacology-III	45	49	60	60	15	
Pharmachemistry-VII	45	42	60	52	13	
Elective Subject	45	43	0	0	0	
Pharmaceutics-IX	45	46	60	60	15	
Pharmanalysis-III	45	44	60	56	14	
Pharmachemistry-VIII	45	44	60	52	13	
Pharmacognosy-VI	45	49	60	60	15	
Pharmacology-IV	45	45	0	0	0	

8. Whether Tutorials are being conducted (if yes, as per university norms)

Yes

9. Number of Guests Lecturers/Seminars/Work Shops/Symposia/Presentations conducted during last year

Name of the Event	2014-2015	2015-2016	2016-2017
Guest Lectures	5	6	0
Seminars	2	3	0
Workshops	2	1	0
Symposia	0	2	0

B. Papers Presented/Published during last 3 years

	2014-2015		2015-2016		2016-2017	
	National	International	National	International	National	International
Published	6	10	4	18	0	0
Presented	1	0	22	1	0	0

10. Whether Internal Assessments are conducted periodically as per university/Board norms

B. PHARM

Class	I Sessional Dates		II Sessional Dates		III Sessional Dates		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	22/02/2016	22/02/2016	04/04/2016	09/04/2016	16/05/2016	16/05/2016	
II B. Pharm	22/02/2016	22/02/2016	04/04/2016	09/04/2016	16/05/2016	16/05/2016	
III B. Pharm	22/02/2016	22/02/2016	04/04/2016	09/04/2016	16/05/2016	16/05/2016	
IV B. Pharm	22/02/2016	22/02/2016	04/04/2016	09/04/2016	16/05/2016	16/05/2016	

11. Whether Evaluation of the internal assessments is Fair

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Class	No of Candidates scored more than 80%		No of Candidates scored 60% - 80%		No of Candidates scored 50% - 60%		No of Candidates scored less than 50%		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B.Pharm	13.00	14.00	29.00	31.00	10.00	8.00	4.00	4.00	
II B.Pharm	21.00	27.00	25.00	22.00	9.00	5.00	2.00	2.00	
III B.Pharm	14.00	20.00	28.00	24.00	12.00	12.00	5.00	5.00	
IV B.Pharm	10.00	15.00	24.00	19.00	11.00	11.00	4.00	4.00	

12. Work load of Faculty members for B. Pharm

S.No.	Name of Faculty	Subjects Taught	B. Pharm								Total Work Load	Remarks of the Inspectors			
			I		II		III		IV						
			Th	Pr	Th	Pr	Th	Pr	Th	Pr					
1	Dr. Abdul Baquee Ahmed	Basic Engineering-I (Unit Operations-I) Elective	0	0	3	12	0	0	0	0	1	0	15		
2	Dr. Bhupen Kalita	Pharmaceutics- II (Phy. Pharm-I)	0	0	3	12	0	0	0	0	0	0	15		
3	Dr. Bipul Nath	Pharmaceutics-I (Dispensing Pharmacy)	3	12	0	0	0	0	0	0	0	0	15		
4	Dr. Biswajit Dash	Elective Subject Pharm.Chemistry-V (Med. Chem-I)	0	0	0	0	0	0	1	0	0	0	1	15	
5	Dr. Damiki Laloo	Elective Pharmacognosy-V (Phytochemistry)	0	0	0	0	0	0	1	0	0	0	1	15	
6	Dr. Debaprotim Dasgupta	Med. Chem-III Pharm.Analysis-II	0	0	0	0	0	0	1	0	0	0	1	15	
7	Dr. Dibyendu Shil	Elective Pharmacognosy-III	0	0	0	0	0	0	1	0	0	0	1	15	
8	Dr. Dipankar Saha	Elective Human Anatomy & Physiology â€”I	0	0	0	0	0	0	1	0	0	0	1	15	
9	Dr. Indranil Chanda	Pharmaceutical Analysis-III	0	0	0	0	0	0	3	12	0	0	15		
10	Dr. Jashabir Chakraborty	Elective Subject Pharmacology-III	0	0	0	0	0	0	1	0	0	3	1	15	

11	Dr. Jiban Debnath	Community Pharmacy and Health Education Pathophysiology of Common Diseases	0 0	0 0	3 3	0 0	0 0	0 0	0 0	0 0	3 3	
12	Dr. Pulak Deb	Pharmaceutics- IV (Pharm. Tech-I)	0	0	0	0	3	12	0	0	15	
13	Dr. Smriti Rekha Chanda Das	Elective Subject Pharm.Chemistry-III (Org. Chem-II)	0 0	0 0	0 3	0 12	0 0	0 0	2 0	0 0	2 15	
14	Dr. Sumit Das	Med. Chem-III Pharmaceutical Chemistry â€” I	0 3	0 12	0 0	0 0	0 0	0 0	2 0	0 0	2 15	
15	Dr. Trishna Das	Pharmacognosy-I	3	12	0	0	0	0	0	0	15	
16	Mr. Bhanu Pratap Sahu	Elective Pharmaceutics-VI (Biopharmaceutics & Pharmacokinetics)	0 0	0 0	0 0	0 0	0 0	0 0	2 3	0 12	2 15	
17	Mr. Biswajit Das	Applied Microbiology Pharm. Biotechnology	0 0	0 0	0 0	0 0	3 0	12 0	0 3	0 0	15 3	

13. Percentage of students qualified in GATE in the last Three Years

Details	Year : 2014-2015	Year : 2015-2016	Year : 2016-2017
No of Students Appeared	7	5	0
No of Student Qualified	2	1	0
Percentage	29	20	

14. Whether the Institution has an Industry interaction Cell: Available

Events	Details For thr previous Year
No of Industrial Visits	3
Insdustrials Tour	1
Industrial Training	1
No of resourse persons from the Industry for Guest Lectures	5
No. of collaboration projects with Industry	0

15. Percentage of students placed through the college placement cell in the last Three Years

Details	Year : 2014-2015	Year : 2015-2016	Year : 2016-2017
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No of Students Appeared for campus interview	42	25	0
% Percentage	76	64	

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies) --

Signature of the Head of the Institution

Signature of the Inspectors

PART IV - PERSONNEL

TEACHING STAFF

1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Coun. Reg No.	Signature of Faculty	Remarks of Inspector
1	Pulak Deb	Asstt. Professor	B Pharm, M Pharm, PHD,	05/06/2007	9.3 + 0.7	A6528		
2	Jiban Debnath	Asstt. Professor	B Pharm, M Pharm,	02/02/2009	7.6 + 0.4	12706		
3	Smriti Rekha Chanda Das	Asstt. Professor	B Pharm, M Pharm,	01/03/2008	8.5 + 1.3	12167		
4	Sumit Das	Asstt. Professor	B Pharm, M Pharm,	27/07/2009	7.1 + 0.9	11144		
5	Dibyendu Shil	Asstt. Professor	B Pharm, M Pharm,	27/07/2009	7.1 + 0.0	A8652		
6	Dipankar Saha	Asstt. Professor	B Pharm, M Pharm, PHD,	01/06/2007	9.3 + 0.0	10496		
7	Jashabir Chakraborty	Asstt. Professor	B Pharm, M Pharm, D Pharm, PHD,	16/07/2010	6.1 + 0.0	A5764		
8	Debaprotim Dasgupta	Asstt. Professor	B Pharm, M Pharm,	16/07/2010	6.1 + 1.2	A8377		
9	Trishna Das	Asstt. Professor	B Pharm, M Pharm, PHD,	18/01/2010	6.6 + 0.4	11707		
10	Indranil Chanda	Asstt. Professor	B Pharm, M Pharm, PHD,	01/03/2008	8.5 + 1.5	14092		
11	Bhanu Pratap Sahu	Asstt. Professor	B Pharm, M Pharm, PHD,	02/02/2009	7.6 + 1.2	10651		
12	Bipul Nath	Asstt. Professor	B Pharm, M Pharm, PHD,	02/02/2009	7.6 + 1.3	8297		
13	Biswajit Dash	Asstt. Professor	B Pharm, M Pharm,	16/07/2010	6.1 + 0.0	24284		
14	Abdul Baquee Ahmed	Asstt. Professor	B Pharm, M Pharm, PHD,	01/08/2007	9.1 + 0.8	8643		
15	Bhupen Kalita	Asstt. Professor	B Pharm, M Pharm,	01/02/2012	4.6 + 4.1	38211/KA		
16	Biswajit Das	Asstt. Professor	PHD, B Pharm, M Pharm,	01/08/2014	2.1 + 0.0			
17	Damiki Laloo	Asstt. Professor	B Pharm, M Pharm, PHD,	05/01/2015	1.7 + 2.2	453		

2. Qualification and Number of Staff Members

Qualification			
B Pharm	M Pharm	PhD	Others
19	19	11	6 Part Time

3. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of staff required for I B. Pharm	Available	No. of staff required for II B. Pharm	Available	No. of staff required for III B. Pharm	Available	No. of staff required for IV B. Pharm	Available
Principal	1		1		1		1	
Pharmaceutical Chemistry	1	5	2	4	3	4	4	8
Pharmaceutical Analysis	1	0	--	0	--	0	1	0
Pharmacology	1	1	2	3	3	2	4	7
Pharmacognosy	1		2		3		3	
Pharmaceutics	1	3	2	3	3	3	4	3
Total	6		9		13		17	
Part Time teaching staff	3		--		--		--	
Remarks of the Inspection Team								

*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	0	
	Asst. Professor	1	6	
	Lecturer	4	0	
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	0	
	Asst. Professor	1	5	
	Lecturer	4	0	

Department of Pharmacology	Professor	1	0
	Asst. Professor	1	3
	Lecturer	3	0
Department of Pharmacognosy	Professor	1	0
	Asst. Professor	1	4
	Lecturer	2	0

5. Selection criteria and Recruitment Procedure for Faculty

a. Whether Recruitment Committee has been formed	<input checked="" type="radio"/> Yes <input type="radio"/> No
b. Whether Advertisement for vacancy is notified in the Newspapers	<input checked="" type="radio"/> Yes <input type="radio"/> No
c. Whether Demonstration Lecture has been conducted	<input checked="" type="radio"/> Yes <input type="radio"/> No
d. Whether opinion of Recruitment Committee Recorded	<input checked="" type="radio"/> Yes <input type="radio"/> No

6. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
	Duration of 15 year and above	
	Duration of 10 year and above	
Dr. Suvakanta Dash Dr. Dipankar Saha Dr. Pulak Deb Dr. Abdul Baquee Ahmed Dr. Indranil Chanda Mrs. Smriti Rekha Chanda Das Mr. Jiban Debnath Dr. Bipul Nath Dr. Bhanu Pratap Sahu Dr. Trishna Das Mr. Sumit Das Mr. Dibyendu Shil Mr. Debaprotim Dasgupta Mr. Biswajit Dash Dr. Jashobir Chakraborty	Duration of 5 year and above	83.33
Mr. Bhupen Kalita Dr. Biswajit Das Dr. Damiki Laloo	Less than 5 years	16.67

7. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Lastrickle Bert Swet Saumendu Deb Roy	% of faculty retained in last 3 yrs	Yes	No	No	No

8. Number of Non-teaching staff available for B. Pharm course for intake of 60 students:

Sl No.	Designation	Required Number	Required Qualification	Available Number Qualification	Remarks of the Inspectors
1	Laboratory technician	1 for each Dept	D. Pharm	1 D Pharm	
2	Labortory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	11 B Sc	
3	Office Superintendent	1	Degree	2 B A	
4	Accountant	1	Degree	2 B Com	
5	Store keeper	1	D. Pharm/ Degree	0	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	0	
7	First Division Assistant	1	Degree	0	
8	Second Division Assistant	2	Degree	0	
9	Peon	2	SSLC	2 HS	
10	Cleaning personnel	Adequate	---	4 5th	
11	Gardener	Adequate	---	2 HSLC	

9. Scale of pay for Teaching faculty (to be enclosed):

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN No	EPF A/C No	Total	Signature
										PT	TDS	EPF					
1	Pulak Deb	B Pharm, M Pharm, PHD,	Asstt. Professor	18844	6000	13664	0	0	350	280	1500	780	20005024620	AMFPD8341J	AS/9166/02	36370	
2	Jiban Debnath	B Pharm, M Pharm,	Asstt. Professor	17880	6000	13134	0	0	350	208	1000	780	20021749547	AKFPD3009D	AS/9166/31	35376	
3	Sumit Das	B Pharm, M Pharm,	Asstt. Professor	17880	6000	13134	0	0	350	208	1500	780	30862336786	APWPD4466J	AS/9166/11	34876	
4	Dipankar Saha	B Pharm, M Pharm, PHD,	Asstt. Professor	18844	6000	13664	0	0	350	208	1000	780	30240685496	BQAPS6241Q	AS/9166/03	36870	
5	Trishna Das	B Pharm, M Pharm, PHD,	Asstt. Professor	17880	6000	13134	0	0	350	208	1000	780	20029477969	AMJPD9103G	AS/9166/12	35376	
6	Indranil Chanda	B Pharm, M Pharm, PHD,	Asstt. Professor	18844	6000	13664	0	0	350	208	1500	780	20005024494	AEHPC1008H	AS/9166/05	36370	
7	Bhanu Pratap Sahu	B Pharm, M Pharm, PHD,	Asstt. Professor	18362	6000	13399	0	0	350	208	1000	780	20021749558	CSKPS0148F	AS/9166/09	36123	

8	Abdul Baquee Ahmed	B Pharm, M Pharm, PHD,	Asstt. Professor	21840	7000	15862	0	0	350	208	1500	780	20005024960	ALXPA1845R	AS/9166/04	42564
9	Smriti Rekha Chanda Das	B Pharm, M Pharm,	Asstt. Professor	18844	6000	13664	0	0	350	208	1500	780	20005024971	ALMPD4245K	AS/9166/06	36370
10	Jashabir Chakraborty	B Pharm, M Pharm, D Pharm, PHD,	Asstt. Professor	17880	6000	13134	0	0	350	208	500	780	11188315878	AJBPC2153N	AS/9166/13	35876
11	Bipul Nath	B Pharm, M Pharm, PHD,	Asstt. Professor	20555	6000	14605	0	0	350	208	1000	780	20021751056	AHTPN6174A	AS/9166/07	39522
12	Biswajit Dash	B Pharm, M Pharm,	Asstt. Professor	17880	6000	13134	0	0	350	208	1000	780	11157632350	AWCPW8780C	AS/9166/15	35376
13	Dibyendu Shil	B Pharm, M Pharm,	Asstt. Professor	17880	6000	13134	0	0	350	208	1000	780	20035418702		AS/9166/10	35376
14	Debaprotim Dasgupta	B Pharm, M Pharm,	Asstt. Professor	17880	6000	13134	0	0	350	208	500	780	30172406885	ASHPD0003F	AS/9166/14	35876
15	Bhupen Kalita	B Pharm, M Pharm,	Asstt. Professor	16915	6000	12603	0	0	350	0	500	780	20085908967		AS/9166/30	34380
16	Biswajit Das	PHD, B Pharm, M Pharm,	Asstt. Professor	15600	6000	15120	0	0	350	0	0	0	30032416237	ALBPD0683J		36862
17	Damiki Laloo	B Pharm, M Pharm, PHD,	Asstt. Professor	18840	0	17388	0	0	350	208	0	0	32138984547	ANCPL3244J		42578

10. Whether facilities for Research / Higher studies are provided to the faculty?

Yes No

(Inspectors to verify documents pertaining to the above)

11. Whether faculty members are allowed to attend workshops and seminars?

Yes No

(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotions

Yes No

13. Gratuity Provided

Yes No

14. Details of Non-teaching staff members (list to be enclosed)

Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
Bipul Sharma	Laboratory Technician	D Pharm	01/08/2008	10		
Prabhat Barman	Accountant	B Com	07/08/2007	11		
Kanak Kalita	Accountant	M A LLB	07/08/2007	09		
Babita Baishya	Office Superintendent	B A	01/01/2007	8		
Dipangkar Das	Laboratory Assistants	B Sc	06/12/2007	8		

Prakash Talukdar	Laboratory Assistants	B A	30/03/2009	7	
Dhanajit Deka	Peon	HS	27/07/2007	9	
Isha Haque Ali	Laboratory Assistants	HS	01/12/2007	8	
Jibeswar Thakuria	Laboratory Assistants	H S	12/11/2007	8	
Diganta Baruah	Laboratory Assistants	B Sc	27/07/2009	6	
Utpal Kumar Das	Laboratory Assistants	H S	27/07/2009	7	
Dipjyoti Barman	Laboratory Assistants	HS	28/07/2009	6	
Jamser Ali	Peon	HSLC	16/08/2007	7	
Biren Kalita	Gardener	HSLC	28/07/2009	7	
Eyajul Ali	Laboratory Assistants	HSLC	01/05/2011	5	
Geetanjali Das	Cleaning personnel	5th	07/07/2007	9	
Sajida Bibi	Cleaning personnel	6th	03/09/2008	8	
Gokul Chandra Das	Laboratory Assistants	HS	01/08/2011	5	
Nani Das	Cleaning personnel	5th	05/06/2009	7	
Diganta Kumar Das	Librarian	MLISC	10/06/2014	6	
Sankar Jyoti Baishya	Laboratory Assistants	BSc	19/07/2016	1	
Karnadeep Choudhury	Office Superintendent	MSc	01/08/2015	2	
Biswajit Baruah	Laboratory Assistants	MSc	18/07/2016	5	
Bikash Bafore	Cleaning personnel	9th	07/04/2016	2	
Ganesh Das	Gardener	BA	21/11/2011	5	

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.

Yes No

Signature of the Head of the Institution

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained (Essential)

Sl. No.	Records	Yes/No	Remarks of the Inspectors
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budget sanctioned		Recurring	budget sanctioned		Recurring	budget sanctioned		Recurring	
15034500	12220640	2752527	16403000	13643901	2550211	17208350	14196030	3012320	

**Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years
(Enclose purchase invoice)**

Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Remarks of the Inspectors*
Chemicals	160000	145500	Chemicals	115000	111750	Chemicals	125000	0	
Glassware	90000	75273	Glassware	60000	55580	Glassware	75000	0	
Equipment	100000	21100	Equipment	150000	119065	Equipment	419000	0	
Books	100000	38000	Books	200000	206568	Books	250000	0	
Journals	60000	8255	Journals	100000	90575	Journals	222000	0	

*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII – EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for B Pharm

Department of Pharmacology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscopes	15	20	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahli's haemocytometer	20	20	Yes	
4	Hutchinson's spirometer	1	1	Yes	
5	Spymomanometer	5	10	Yes	
6	Stethoscope	5	10	Yes	
7	Permanent Slides for various tissues	0	28	Yes	

8	Models for various organs	0	11	Yes	
9	Specimen for various organs and systems	0	1	Yes	
10	Skeleton and bones	0	1	Yes	
11	Different Contraceptive Devices and Models	0	5	Yes	
12	Muscle electrodes	1	1	Yes	
13	Lucas moist chamber	1	1	Yes	
14	Myographic lever	1	1	Yes	
15	Stimulator	1	1	Yes	
16	Centrifuge	1	1	Yes	
17	Electronic Balance	1	1	Yes	
18	Physical /Chemical Balance	1	1	Yes	
19	Sherrington's Kymograph Machine / Polyrite	10	10	Yes	
20	Sherrington Drum	10	10	Yes	
21	Perspex bath assembly (single unit)	10	10	Yes	
22	Aerators	10	10	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	1	Yes	
25	Standard graphs of various drugs	0	10	Yes	
26	Actophotometer	1	1	Yes	
27	Rotarod	1	1	Yes	
28	Pole climbing apparatus	1	1	Yes	
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	1	1	Yes	
30	Convulsiometer	1	1	Yes	
31	Plethysmograph	1	1	Yes	
32	Digital pH meter	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	10	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Levers, cannulae	20	20	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmacognosy

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscope with stage micrometer	15	20	Yes	
2	Digital Balance	2	2	Yes	
3	Autoclave	2	2	Yes	
4	Hot air oven	2	2	Yes	

5	B.O.D. incubator	1	1	Yes	
6	Refrigerator	1	1	Yes	
7	Laminar air flow	1	1	Yes	
8	Colony counter	2	2	Yes	
9	Zone reader	1	1	Yes	
10	Digital pH meter	1	1	Yes	
11	Microscope with stage and oil immersion objective	20	20	Yes	
12	Sterility testing unit	1	1	Yes	
13	Camera Lucida	15	15	Yes	
14	Eye piece micrometer	15	20	Yes	
15	Stage micrometer	20	20	Yes	
16	Incinerator	1	2	Yes	
17	Moisture balance	1	1	Yes	
18	Heating mantle	15	20	Yes	
19	Flourimeter	1	1	Yes	
20	Vacuum pump	2	2	Yes	
21	Micropipettes (Single and multi channeled)	2	5	Yes	
22	Micro Centrifuge	1	1	Yes	
23	Projection Microscope	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	14	Yes	
4	Soxhlet apparatus	10	10	Yes	
5	TLC chamber and sprayer	10	10	Yes	
6	Distillation unit	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutical Chemistry

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Hot plates	5	5	Yes	
2	Oven	3	3	Yes	
3	Refrigerator	1	1	Yes	
4	Analytical Balances for demonstration	5	6	Yes	
5	Digital balance 10mg sensitivity	10	10	Yes	
6	Suction pumps	6	6	Yes	
7	Muffle Furnace	1	1	Yes	
8	Mechanical Stirrers	10	10	Yes	
9	Magnetic Stirrers with Thermostat	10	10	Yes	

10	Vacuum Pump	1	1	Yes	
11	Digital pH meter	1	1	Yes	
12	Microwave Oven	1	2	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Distillation Unit	2	3	Yes	
2	Reflux flask and condenser single necked	20	22	Yes	
3	Reflux flask and condenser double / triple necked	20	20	Yes	
4	Burettes	40	100	Yes	
5	Arsenic Limit Test Apparatus	20	25	Yes	
6	Nessler's Cylinders	40	50	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Department of Pharmaceutics

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Homogenizer	5	10	Yes	
2	Digital balance (10 mg sensitivity)	5	5	Yes	
3	Microscopes	5	10	Yes	
4	Stage and eye piece micrometers	5	15	Yes	
5	Brookfield's viscometer	1	1	Yes	
6	Ball mill	1	2	Yes	
7	Sieve shaker with sieve set	1	1	Yes	
8	Double cone blender	1	1	Yes	
9	Propeller type mechanical agitator	5	5	Yes	
10	Autoclave	1	1	Yes	
11	Steam distillation still	1	1	Yes	
12	Vacuum Pump	1	1	Yes	
13	Standard sieves, sieve no. 8, 10, 12, 22, 24, 44, 66, 80	0	10	Yes	
14	Tablet punching machine	1	1	Yes	
15	Capsule filling machine	1	1	Yes	
16	Ampoule washing machine	1	1	Yes	
17	Ampoule filling and sealing machine	1	1	Yes	
18	Tablet disintegration test apparatus IP	1	1	Yes	
19	Tablet dissolution test apparatus IP	1	1	Yes	
20	Monsanto's hardness tester	1	5	Yes	
21	Pfizer type hardness tester	1	5	Yes	
22	Friability test apparatus	1	1	Yes	
23	Clarity test apparatus	1	1	Yes	
24	Ointment filling machine	1	1	Yes	
25	Collapsible Tube Crimping Machine	1	1	Yes	

26	Tablet coating pan	1	1	Yes	
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	10	Yes	
28	Digital pH meter	2	2	Yes	
29	All purpose equipment with all accessories	1	1	Yes	
30	Aseptic Cabinet	1	1	Yes	
31	BOD Incubator	2	2	Yes	
32	Bottle washing Machine	1	1	Yes	
33	Bottle Sealing Machine	1	1	Yes	
34	Bulk Density Apparatus	2	2	Yes	
35	Conical Percolator (glass/ copper/ stainless steel)	10	10	Yes	
36	Capsule Counter	2	2	Yes	
37	Energy meter	2	2	Yes	
38	Hot Plate	2	2	Yes	
39	Humidity Control Oven	1	1	Yes	
40	Liquid Filling Machine	1	1	Yes	
41	Mechanical stirrer with speed regulator	2	2	Yes	
42	Precision Melting point Apparatus	1	1	Yes	
43	Tray Drier	1	1	Yes	
44	Distillation Unit	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Ostwaldâ€™s viscometer	15	20	Yes	
2	Stalagmometer	15	20	Yes	
3	Desiccator	5	10	Yes	
4	Suppository moulds	20	20	Yes	
5	Buchner Funnels Small, medium, large	0	5	Yes	
6	Filtration assembly	1	1	Yes	
7	Permeability Cups	5	5	Yes	
8	Andreasonâ€™s Pipette	3	6	Yes	
9	Lipstick moulds	10	10	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Pharmaceutical Biotechnology

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Orbital shaker incubator	1	1	Yes	
2	Lyophilizer (Desirable)	1	1	Yes	
3	Gel Electrophoresis (Vertical and Horizontal)	1	1	Yes	
4	Phase contrast/Trinocular Microscope	1	1	Yes	
5	Refrigerated Centrifuge	1	1	Yes	
6	Fermenters of different capacity (Desirable)	1	0	No	

7	Tissue culture station	1	1	Yes	
8	Laminar airflow unit	1	1	Yes	
9	Diagnostic kits to identify infectious agents	1	2	Yes	
10	Rheometer	1	1	Yes	
11	Viscometer	1	1	Yes	
12	Micropipettes (single and multi channeled)	0	1	Yes	
13	Sonicator	1	1	Yes	
14	Respinometer	1	1	Yes	
15	BOD Incubator	1	1	Yes	
16	Paper Electrophoresis Unit	1	1	Yes	
17	Micro Centrifuge	1	1	Yes	
18	Incubator water bath	1	1	Yes	
19	Autoclave	1	1	Yes	
20	Refrigerator	1	1	Yes	
21	Filtration Assembly	1	1	Yes	
22	Digital pH meter	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Central Instrumentation Room

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	1	1	Yes	
2	Digital pH meter	1	1	Yes	
3	UV- Visible Spectrophotometer	1	1	Yes	
4	Flourimeter	1	1	Yes	
5	Digital Balance (1mg sensitivity)	1	1	Yes	
6	Nephelo Turbidity meter	1	1	Yes	
7	Flame Photometer	1	1	Yes	
8	Potentiometer	1	1	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	1	Yes	
11	HPLC	1	1	Yes	
12	HPTLC (Desirable)	1	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No	
14	Biochemistry Analyzer (Desirable)	1	1	Yes	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No	
16	Deep Freezer (Desirable)	1	1	Yes	
17	Ion- Exchanger	1	1	Yes	
18	Lyophilizer (Desirable)	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

Observations of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific observations if not compiled

Signature of Inspectors:

1.

2.

Note:

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

Signature of the Head of the Institution

Signature of the Inspectors