

**PHARMACY COUNCIL OF INDIA**  
**Standard Inspection Form-E (SIF-E) for M.Pharm course**  
(To be submitted to PCI by an authority seeking approval)

(SIF-E)

*To be filled up by inspectors*

- a) **Name of the Inspectors:** (Block letters)
1. \_\_\_\_\_
2. \_\_\_\_\_
- b) **Date of Inspection:** \_\_\_\_\_

**PART – I**

**A - DETAILS OF APPLICATION**

<b>A – 1.1</b> Application is for - <ul style="list-style-type: none"><li>• Permission to start M.Pharm course.</li><li>• First time approval u/s 12.</li><li>• Extension of approval.</li><li>• Increase in intake upto 15 seats.</li></ul>	<div style="display: flex; align-items: center;"><div style="width: 80px; height: 20px; border: 1px solid black; margin-bottom: 5px;"></div><div style="width: 80px; height: 20px; border: 1px solid black; margin-bottom: 5px;"></div><div style="width: 80px; height: 20px; border: 1px solid black; margin-bottom: 5px;"></div><div style="width: 80px; height: 20px; border: 1px solid black;"></div></div> <p>Please tick (✓) the relevant box.</p>
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**PART – II**

**B - GENERAL INFORMATION**

**To be filled by institution**

<b>B – 1.1</b> Name of the Institution:  Complete postal address:          	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Girijananda Chowdhury Institute of Pharmaceutical Science (GIPS)</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">NH 37, Hatkhowapara, Azara Guwahati-781017 Assam</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="display: flex; justify-content: space-between; margin-bottom: 5px;"><span>STD Code : 0361</span><span>T.No. : 2843405</span></div> <div style="display: flex; justify-content: space-between; margin-bottom: 5px;"><span>Fax No. : 03612843506</span><span>E.Mail: gips_guwahati@rediff.com</span></div> <div style="display: flex; justify-content: space-between; margin-bottom: 5px;"><span>Website : www.gips-guwahati.ac.in</span><span></span></div>
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<b>B – 1.2 - Course conducting body:</b> <ul style="list-style-type: none"> <li>• Status</li> <li>- Central Govt. <input type="checkbox"/></li> <li>- State Govt. <input type="checkbox"/></li> <li>- Union Territory <input type="checkbox"/></li> <li>- Autonomous body <input type="checkbox"/></li> <li>- Society <input checked="" type="checkbox"/></li> <li>- Trust <input type="checkbox"/></li> </ul>	Please tick (✓) the relevant box.
<b>B – 1.3</b> Name of the Society/Trust/ Management Complete postal address:	<u>Shrimanta Shankar Academy</u> <u>Dr. J.C. Das Road, Panbazar, Guwahati, Assam Pin - 781001</u>  STD Code : <u>0361</u> T.No. : <u>2510760</u> Fax No. : <u>03612639689</u> E.Mail: <u>ssaguwahati@gmail.com</u> Website : _____
<b>B – 1.4</b> Name of the Examining Authority Complete postal address:	<u>Controller of Examination Assam Science and Technology University</u> <u>Jalukbari, Tetelia Road, Guwahati-781013, Assam</u>  STD Code : _____ T.No. : <u>+918135847031</u> Fax No. : _____ E.Mail: <u>controller@astu.org.in</u> Website : <u>www.astu.org.in</u>
<b>B – 1.5</b> Other courses run by the institution <ul style="list-style-type: none"> <li>- D.Pharm</li> <li>- B.Pharm</li> <li>- Pharm.D.</li> </ul>	<u>Approval status</u>  <u>Approved up to 2016-2017 (letter Ref. No. 32-638/2011-PCI/37959-61, dated 12 August 2014)</u>

Signature of the Head of the Institution with date

Signature of the Inspectors with dates

**B – 1.6** M.Pharm specializations run / proposed to be run by an institution -

<b>Name of specialization</b>	<b>Year of start</b>	<b>No. of admissions</b>	<b>Remarks of the Inspectors</b>
Pharmaceutics	2011	15	
Industrial Pharmacy			
Pharmaceutical Technology			
Pharmaceutical Chemistry			
Pharmaceutical Analysis			
Pharmaceutical Quality Assurance			
Regulatory Affairs			
Pharmaceutical Biotechnology			
Pharmacy Practice			
Pharmacology			
Pharmacognosy			
Phytopharmacy and Phytomedicine			
Others * if any, (please specify)			
* M.Pharm specializations started prior to commencement of the Master of Pharmacy (M.Pharm) course Regulations, 2014 can continue only till the students admitted complete the said specialization.			

Signature of the Head of the Institution with date

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**PART-III**  
**PHYSICAL INFRASTRUCTURE**

**1. Accommodation**

- a. Availability of land for the pharmacy college : 0.5 acres
- b. Building : <sup>✓</sup>  
**Own/ Leased/Rented**  
(enclose documentary evidence as Annexure-A)
- c. Built up Area of the college building : 3117 Sq.m.

**2. Class rooms**

Name of the course	No. Required	No. Available	Area required for each class room (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
<b>B.Pharm</b>	4	4	75 (essential) 90 (desirable)	80	
<b>M.Pharm Specialization -</b>					
Pharmaceutics	1	2	36	38	
Industrial Pharmacy	1		36		
Pharmaceutical Technology	1		36		
Pharmaceutical Chemistry	1		36		
Pharmaceutical Analysis	1		36		
Pharmaceutical Quality Assurance	1		36		
Regulatory Affairs	1		36		
Pharmaceutical Biotechnology	1		36		
Pharmacy Practice	1		36		
Pharmacology	1		36		
Pharmacognosy	1		36		
Phytopharmacy and Phytomedicine	1		36		

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### 3. Laboratory

Name of the course	No. Required	No. Available	Area required for each laboratory (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
<b>B.Pharm -</b>					
Pharmaceutics Lab.	2	3	75 (essential) 90 (desirable)	79	
Pharmaceutical Chemistry Lab.	2	3	75 (essential) 90 (desirable)	79	
Pharmaceutical Analysis Lab.	1	1	75 (essential) 90 (desirable)	79	
Pharmacology Lab.	2	2	75 (essential) 90 (desirable)	79	
Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Lab.	1	3	75 (essential) 90 (desirable)	79	
<b>M.Pharm Specialization -</b>					
Pharmaceutics	1	2	75 each	79	
Industrial Pharmacy	1		75 each		
Pharmaceutical Technology	1		75 each		
Pharmaceutical Chemistry	1		75 each		
Pharmaceutical Analysis	1		75 each		
Pharmaceutical Quality Assurance	1		75 each		
Regulatory Affairs	1		75 each		
Pharmaceutical Biotechnology	1		75 each		
Pharmacy Practice	1		75 each		
Pharmacology	1		75 each		
Pharmacognosy	1		75 each		
Phytopharmacy and Phytomedicine	1		75 each		

Preparation room with minimum 10 sq.m. with each lab. is required.

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#### 4. Other Facilities

Facility for B.Pharm and M.Pharm	No. Required	No. Available	Area required (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
Machine Room	1	1	80 - 100	84	
Central Instrumentation Room	1	1	80	80	
Store Room-I	1	1	100	100	
Store Room-II	1	1	20	20	
Animal House			80	347	
Library			150	150	
Museum			50	50	
Auditorium / Multi Purpose Hall (Desirable) 250-300 seating capacity				200	
Seminar Hall				130	
Herbal Garden (Desirable)				200	
Computer (Latest Configuration) With Internet Browsing Facility	1 system for every 6 students (for M.Pharm course)	05			
	1 system for every 10 students (for B.Pharm course)	20			
Printers	1 Printer for every 6 computers (for M.Pharm course)	01			
	1 Printer for every 10 computers (for B.Pharm course)	02			
Multi Media Projector	3 (1 for B.Pharm course, 1 for M.Pharm course and 1 for Library)	04			
Generator (5KVA)	01	01			
Girl's Common Room (Essential)		01	20	69	
Boy's Common Room		01	10	69	
Toilet Blocks for Boys		03		90	

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Facility for B.Pharm and M.Pharm	No. Required	No. Available	Area required (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
Toilet Blocks for Girls		5		150	
Drinking Water facility – Water Cooler		4			
Boy's Hostel (Desirable)		1		2000	
Girl's Hostel (Desirable)		1		2000	
Power Backup Provision		1		N/A	

#### 5. Administrative Area for B.Pharm and M.Pharm

Facility for B.Pharm and M.Pharm	No. Required	No. Available	Area required (Sq.m.)	Available (Sq.m.)	Remarks of the Inspectors
Principal's Chamber	1	1	75 (essential) 90 (desirable)	75	
Office – I - Establishment	1	1	75	80	
Office – II - Academics	1	1	80-100	80	
Confidential Room	1	1	80	20	
Store Room – I	1	1	100	100	
Store Room – II	1	1	20	20	
H.O.D Room	1	1	20 Sq.m. Per Faculty	20	
Faculty Rooms		16	10 Sq.m. Per Faculty	160	

#### 6. Library facilities for B.Pharm and M.Pharm

Item	Ref. Titles (No)	Available	Remarks of the Inspectors
Books (1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy)	150	802 (titles) 6012 (volumes)	
Annual addition of Books	150	160	
Periodicals Hard copies /online	10 National 05 International periodicals	20 11	
CDs	Adequate Nos	35	
Reprographic Facilities: Photo Copier Scanner	01 each	01	

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## 7. Non-teaching staff

Designation	No. Required	No. Available	Qualification Required	Qualification Available	Remarks of the Inspectors
Laboratory Technician	1 for each Dept	1	D. Pharm	D.Pharm	
Laboratory Assistants or Laboratory Attenders	1 for each Lab (minimum)	10	SSLC	M.Sc. BSc, SSLC	
Office Superintendent	1	1	Degree	BA	
Accountant	1	1	Degree	BCom.	
Store keeper	1		D.Pharm or a Bachelor degree.	D.Pharm	
Computer Data Operator	1	1	BCA or Graduate with Computer Course	BE in Comp. Science	
Office Staff I	1	1	Degree	MA, LLB	
Office Staff II	2	1	Degree	MSc	
Peon	2	2	SSLC	HS	
Cleaning personnel	Adequate	8	---		
Gardener	Adequate	1	---		

## 8. Teaching Staff

### For institution running B.Pharm and M.Pharm

#### For B.Pharm

Designation	Qualification Required	Qualification Available	Experience Required	Experience Available	Remarks of the Inspectors
Director/Principal/ Head of Institution	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy or Pharm.D (Qualifications must be PCI recognized).  With  Ph.D degree in any of Pharmacy subjects.	M.Pharm, PhD, DSc	<b>Essential</b> 15 years experience in teaching or research out of which 5 years must be as Professor/HOD in a PCI approved/ recognized pharmacy college.  <b>Desirable</b> Administrative experience in a responsible position	25	

Signature of the Head of the Institution with date

Signature of the Inspectors with dates



Department	Designation	No. required for 60 seats	No. available	No. required for 100 seats	No. available	Remarks of the Inspectors
Pharmaceutics	Professor/ Associate Professor	1	2	1		
	Asst. Professor	1	5	2		
	Lecturer	2		3		
Pharmaceutical Chemistry including Pharmaceutical analysis	Professor/ Associate Professor	1		1		
	Asst. Professor	1	5	2		
	Lecturer	3		3		
Pharmacology	Professor/ Associate Professor	1		1		
	Asst. Professor	1	3	1		
	Lecturer	2		3		
Pharmacognosy	Professor/ Associate Professor	1		1		
	Asst. Professor	1	3	1		
	Lecturer	1		1		
Pharmacy Practice & related subjects	Professor/ Associate Professor	-		1		
	Asst. Professor	1		1		
	Lecturer	1		1		

#### **Additional staff required for M.Pharm per specialization**

- In addition to the minimum requirement of staff for conduct of the B.Pharm and Pharm.D Courses (if the institution is also conducting Pharm.D programme) the department in which the M.Pharm Course is being introduced shall have two additional staff who shall be PG teachers per specialization and the department should have minimum of 5 faculty in the said department.
- The number seats approved for admission to the M.Pharm course shall be 3 students per PG teacher ( 1:3)
- Teaching workload for UG/PG teacher shall not be more than 16 hours per week at any given time inclusive of all the teaching assignment.

Department	Designation	No. available	Remarks of the Inspectors
Department of Pharmaceutics	Asso. Prof.	01	
	Asst. Professor/Lecturer	02	
Department of Pharmaceutical Chemistry	Asso. Prof.		
	Asst. Professor/Lecturer		

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Department	Designation	No. available	Remarks of the Inspectors
Department of Pharmacology	Asso. Prof.		
	Asst. Professor/Lecturer		
Department of Pharmacognosy	Asso. Prof.		
	Asst. Professor/Lecturer		
Department of Pharmacy Practice	Asso. Prof.		
	Asst. Professor/Lecturer		
Department of Industrial Pharmacy	Asso. Prof.		
	Asst. Professor/Lecturer		
Department of Pharmaceutical Technology	Asso. Prof.		
	Asst. Professor/Lecturer		
Department of Pharmaceutical Analysis	Asso. Prof.		
	Asst. Professor/Lecturer		
Pharmaceutical Quality Assurance	Asso. Prof.		
	Asst. Professor/Lecturer		
Department of Regulatory Affairs	Asso. Prof.		
	Asst. Professor/Lecturer		
Department of Pharmaceutical Biotechnology	Asso. Prof.		
	Asst. Professor/Lecturer		
Department of Phytopharmacy & Phytomedicine	Asso. Prof.		
	Asst. Professor/Lecturer		

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**Faculty details**

<b>Designation</b>	<b>Qualification Required</b>	<b>Experience Required</b>	<b>Remarks of the Inspectors</b>
Professor	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy or Pharm.D (Qualifications must be PCI recognized). With Ph.D degree in any of Pharmacy subjects (Ph.D. Qualifications must be PCI recognized).	<b>Essential</b> 10 years experience in teaching in PCI approved/ recognized Pharmacy College or research experience out of which 5 years must be as Associate Professor in PCI approved/recognized Pharmacy College.	

<b>S.No.</b>	<b>Name of Professor</b>	<b>Qualification Available</b>	<b>Experience Available</b>	<b>Remarks of the Inspectors</b>
1.	Dr. Suvakanta Dash	M.Pharm, PhD, DSc	25 years	
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Designation	Qualification Required	Experience Required	Remarks of the Inspectors
Associate Professor	<p>First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized).</p> <p>A PCI recognized Pharm.D degree holder shall also be eligible for the posts of Associate Professor in the subjects of pathophysiology, pharmacology and pharmacy practice.</p> <p>Associate Professor shall acquire PCI recognized Ph.D in any of Pharmacy subjects within 7 years to become eligible for the post of Professor.</p>	3 years experience in teaching or research at the level of Assistant Professor or equivalent in PCI approved / recognized Pharmacy College.	

S.No.	Name of Associate Professor	Qualification Available	Experience Available	Remarks of the Inspectors
1.	Dr. Abdul Baquee Ahmed	M.Pharm (Pharmaceutics), PhD	9 years 10 months	
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Designation	Qualification Required	Experience Required	Remarks of the Inspectors
Lecturer/Assistant Professor	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized).  A PCI recognized Pharm.D degree holder shall also be eligible for the posts of Lecturer/Assistant Professor in the subjects of pathophysiology, pharmacology and pharmacy practice.	A lecturer will be re-designated as Assistant Professor after 2 years of teaching experience in PCI approved/recognized Pharmacy College.	

S.No.	Name of Lecturer/ Assistant Professor	Qualification Available	Experience Available	Remarks of the Inspectors
1.	Dr. Dipankar Saha	M.Pharm (Pharmacology), PhD	9 years 2 months	
2.	Mr.Pulak Deb	M.Pharm (Pharmaceutics)	9 years 6 months	
3.	Dr. Indranil Chanda	M.Pharm (Pharm. Chem.), PhD	10 years	
4.	Mrs. Smriti Rekha Chanda Das	M.Pharm (Pharm. Chem.)	9 years 11 months	
5.	Dr. Bipul Nath	M.Pharm (Pharmaceutics), PhD	9 years	
6.	Dr. Bhanu Pratap Sahu	M.Pharm (Pharmaceutics), PhD	8 years 9 months	
7.	Mr. Jiban Debnath	M.Pharm (Pharmacology)	8 years	
8.	Mr. Sumit Das	M.Pharm (Pharm. Chem.)	8 years	
9.	Mr. Dibyendu Shil	M.Pharm (Pharmacognosy)	7 years	
10.	Dr. Trishna Das	M.Pharm (Pharmacognosy), PhD	7 years	

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